REPUBLIC OF KENYA
MINISTRY OF HEALTH

KENYA MEDICAL LABORATORY TECHNICIANS AND TECHNOLOGISTS BOARD

POLICY ON TEMPORARY LICENSING OF FOREIGN MEDICAL LABORATORY PROFESSIONALS FOR SHORT-TERM MEDICAL CAMPS

Pursuant to the Medical Laboratory Technicians and Technologists Act CAP 253 A Laws of Kenya

QUALITY ASSURANCE SERVICES

	POLICY ON TEMPORARY LICENSING OF FOREIGN MEDICAL LABORATORY PROFESSIONALS FOR SHORT-TERM MEDICAL CAMPS		**DOCUMENT CONTROL** **Serial: KMLTTB/POLICY/MEDCAMP/01** **Version 001** **Date: 14TH OCTOBER, 2026**
	OWNERSHIP	**REGISTRAR**	

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POLICY ON TEMPORARY LICENSING OF FOREIGN MEDICAL LABORATORY PROFESSIONALS FOR SHORT-TERM MEDICAL CAMP

1. Policy Objective & Scope Harmonized with KMPDC Medical Camp Rules (Legal Notice 129 of 2016)

This policy establishes a standardized and comprehensive framework for the evaluation, vetting, and temporary licensing of foreign-trained medical laboratory professionals who intend to practice during short-term medical camps within the Republic of Kenya. The policy balances international humanitarian assistance goals with strict local regulatory oversight to guarantee patient safety and data integrity.

- Maximum Duration: A temporary license issued under this framework is strictly valid for a period not exceeding seven (7) days. It can be extended up to a maximum of ten (10) days under special exceptional circumstances with explicit written approval from the Board.
- Applicability: Applies to all foreign-trained Medical Laboratory Technologists and Technologists participating in authorized, free, subsidized, or sponsored healthcare outreach initiatives or clinical trials.

2. Institutional Framework & Alignment

To ensure full compliance with the Kenyan legal environment, this policy directly syncs with parallel health regulatory systems:

- **The Camp Director Requirement:** Every medical camp must have an appointed Local Camp Director who assumes ultimate clinical, operational, and legal responsibility for all procedures executed during the camp.
- **Multi-Board Licensing Coordination:** All participating healthcare cadres (including doctors, nurses, and pharmacists) must possess concurrent, valid temporary licenses from their respective statutory bodies (such as the KMPDC, COC or Nursing Council of Kenya).

3. Mandatory Requirements for Foreign Applicants

A sponsoring entity or individual applicant must submit a complete dossier to the

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KMLTTB Professional Registration Unit at least four (4) weeks prior to the scheduled camp execution date.

A. Professional & Legal Documentation

1. Duly filled and signed application Form **KMLTTB/APL/01.**
2. A valid current Certificate of Good Standing from the medical laboratory regulator of the applicant's home jurisdiction.
3. Certified copies of professional Degree or Diploma certificates along with official transcripts.
4. Equivalence letters from relevant qualification verification authorities where applicable.
5. Certified copies of a valid Passport and a valid work/special pass or entry visa.
6. A current Police Clearance Certificate (Certificate of Good Conduct) from the home country.

B. Operational & Quality Assurance Controls

- **Validated Equipment & Reagents:** Complete inventory of all point-of-care testing (POCT) machines and In-Vitro Diagnostics (IVDs) to be deployed. All assets must be strictly KMLTTB-validated.
- **Test Menu Limits: A** documented list of planned investigations. Highly complex assays requiring Class D infrastructure are strictly prohibited.
- **Referral Memorandum: A** signed MOU with a KMLTTB-recognized, fully licensed local reference laboratory for sample escalation.
- **Biomedical Waste Management: A** signed disposal agreement with a NEMA-approved medical waste handler.

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C. Specialized Professional Indemnity Insurance Clauses

- **Territorial Validity:** The insurance policy must explicitly cover clinical negligence, omissions, and laboratory diagnostic errors committed within the territorial jurisdiction of the Republic of Kenya.
- **Minimum Indemnity Limit:** The policy must maintain a minimum coverage limit of KES 5,000,000 (approx. USD 38,500) per occurrence for individual practitioners, or a block institutional policy covering up to KES 25,000,000 for the entire camp.
- **Local Run-Off Provision:** Policies must feature a run-off cover of at least one (1) year post-camp to address delayed diagnostic or clinical claims.
- **Approved Underwriters:** International malpractice policies are accepted only if they feature a local correspondent underwriter registered by the Insurance Regulatory Authority (IRA) of Kenya.

4. Regulatory Process & Fee Structure

All fees are non-refundable and must be settled via the official KMLTTB eCitizen Portal prior to file evaluation.

Fee Component	EAC Citizens (KES)	Non-EAC Nationals (USD)
Application & Vetting Fee (Per Practitioner)	KES 5,000	USD 100
Temporary Practicing License Fee (7-10 Days)	KES 15,000	USD 300
Late Submission Surcharge (Under 4 weeks' notice)	KES 10,000	USD 200

5. Post-Camp Compliance & Reporting

Temporary licensure binds the practitioner and the sponsoring entity to immediate post-event transparency:

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1. Filing of Returns: The Camp Director must submit a comprehensive medical camp summary report to the Board within three (3) months of concluding operations.
2. **Laboratory Logs:** The report must include a statistical breakdown of all tests performed, quality control data, and details of escalated referral cases.
3. Offences: Any practice outside the approved test menu, extension of camp duration without explicit Board permits, or use of unvalidated IVDs constitutes a professional offense punishable by instant revocation of the corporate camp license and immediate blacklisting.

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APPENDIX A: MANDATORY JOINT LETTER OF UNDERTAKING AND LEGAL DECLARATION

(To be typed on the official letterhead of the Sponsoring Organization / Camp Promoter)

RE: JOINT UNDERTAKING FOR THE TEMPORARY LICENSURE OF FOREIGN MEDICAL LABORATORY PROFESSIONALS

To: The Registrar / Chief Executive Officer,
Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB),
P.O. Box 20889-00200, Nairobi, Kenya.

PART I: PARTICULARS OF THE MEDICAL CAMP & SIGNATORIES

- Name of Sponsoring Organization:
- Proposed Venue of Medical Camp: _____
- Exact Dates of Operation: From: _____ To: _____
- Full Name of Camp Director (Local): _____
- KMLTTB Registration No. (Camp Director): _____
- Full Name of Foreign Practitioner: _____
- Nationality & Passport Number: _____

PART II: LEGAL DECLARATION & COVENANTS

We, the undersigned Camp Director and Foreign Practitioner, do hereby jointly and severally declare and undertake to the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB) that:

1. **Scope of Practice:** The Foreign Practitioner shall only perform medical laboratory diagnostic procedures within the pre-approved test menu for this specific camp.
2. **Statutory Adherence:** We shall strictly abide by Cap 253A of the Laws of Kenya, the KMLTTB rules, and the synchronized KMPDC Medical Camp Rules.
3. **Equipment & Reagents:** All In-Vitro Diagnostics (IVDs) and Point-of-Care Testing (POCT) equipment used during this camp are validated by KMLTTB.

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4. **Indemnity Coverage:** We confirm that a valid Medical Malpractice Indemnity Insurance cover with a minimum limit of KES 5,000,000 per occurrence is active with a local underwriting correspondent and features a one (1) year run-off extension.
5. **Post-Camp Accountability:** The Camp Director accepts full responsibility for compiling and filing complete laboratory diagnostic returns within three (3) months of the camp's conclusion.

PART III: EXECUTION AND OATH

We make this solemn declaration conscientiously believing the same to be true and correct in accordance with the Declarations on Oaths Act (Cap 15 of the Laws of Kenya).

1. Foreign Practitioner	2. Camp Director (Local)
Name: _____	Name: _____
Sig: _____	Sig: _____
Date: _____	Date: _____

4. Witnessed Before Me (Commissioner for Oaths / Magistrate) Name: _____

Signature & Stamp: _____

Date: _____

.....THE END.....

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